

Tooley Water District Board Meeting Agenda

Version 1.1 (updated 11/12/22)

Meeting Date: Thursday, November 17, 2022 7:00pm

Location: Online via Microsoft Teams.

https://teams.microsoft.com/join/19%3ameeting_NzI0OWVknjUtOWZmNi00MjQwLTg0OTEtNTRIZjVtMTlyZjI2%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d

Type of meeting
Board Meeting

Chairperson
Carol Mauser

Minute keeper
Debby Jones

Topics

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Item 1 - Approval of Agenda

Item 2 – Approval of Minutes

Tooley Water District

October 20, 2022, Board Meeting
Meeting held virtually

Present: John Amery, Amanda Valentine, Debby Jones, and Larry Russ

John opened the meeting at 7:08 pm

John asked for approval of the October agenda. Larry made the motion to approve the October agenda as presented. Amanda seconded. All approved. Motion passed.

John asked for approval of the September minutes. Larry made a motion to approve the September minutes. Amanda seconded. All approved. Motion passed.

Financial Report

| | |
|---------------|-------------|
| Checking: | \$ 9,618.79 |
| Money Market: | \$55,058.06 |

John shared that financials were on track. There were new charges for the in lieu of audit report as well as the crime bond. John shared a copy of the receipt which reimbursed Larry for the return postage charge for the nitrate tester, which did not meet the district's needs. There was a sizable deposit for a new system development charge.

Water Report

September Water Loss: 11.79%

System Updates

- Larry updated the board on a new meter locate and hook up. The process was more difficult than originally anticipated and a second site dig was required. The costs will be higher. Board briefly discussed the potential need to look at the system development charge (new meter installation) which has not been increased for some time, to ensure that the expense to install the meter matches the charge.
- John updated the board on the late fee and shut off policy which he confirmed with Hiland. John provided a flow chart that showed the steps and payment plan process.
- John shared that Gary Saylor had requested an adjustment to water charges due to leaks. The leaks occurred, according to Saylor, back in January 2022. John read through the bylaws to update board members on the process.
- John shared that the contract with Hiland has been signed.

- Larry shared that the Carothers water adjustment had been completed. John updated the board on the history of the Carothers meter, which the district had paid to be moved. Discussion involved two different meters being read alternatively by Hiland. Further discussions will need to be had with Hiland.

Emergency Preparedness

- No updates

Delinquent Accounts

- The majority of the accounts were up to date and reports indicated that Hiland has been issuing the \$20 late charge.

Nitrate Resolution Plan

- Larry updated the board on further discussion regarding the “exempt well”. From discussions with the state, the district would not fall into this category. Upon further discussion with the state contact, new funding options may be available specifically due to nitrate issues. OHA may be a source of help. John stated that he has a meeting set up with Carrie from MCED on potential funding resources. Larry also shared that the nitrate levels had showed improvement which may coincide with the changes from the agricultural practices.

Tooley Policies

- No updates

Outdoor Kiosks

- No updates

New Business

- No updates

Next Meeting

The next meeting is scheduled for Thursday, November 17, 2022.

Meeting adjourned at 8:51 pm

Item 3 - Financial Reports – Mr. Amery

Copy of current account totals from Washington Federal Website

Screenshot from Washington Federal website on 11/12/22

| Checking ↓ | Current Balance | Available Balance | |
|----------------|-----------------|-------------------|--|
| Checking | \$11,271.61 | \$11,271.61 | |
| Money Market ↓ | Current Balance | Available Balance | |
| Money Market | \$52,558.06 | \$52,558.06 | |

Recent Savings Transactions

| Tooley Water District | | | | | | | 11/12/2022 7:54 PM | |
|---|--------|-------|--------------------------|--------------------|----------|---|--------------------|-----------|
| Register: Savings at Washington Federal | | | | | | | | |
| From 10/16/2022 through 11/12/2022 | | | | | | | | |
| Sorted by: Date, Type, Number/Ref | | | | | | | | |
| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
| 11/09/2022 | | | Checking at Washingto... | Transfer funds ... | 2,500.00 | X | | 52,558.06 |

Recent Checking Transactions

| Tooley Water District | | | | | | | 11/12/2022 8:10 PM | |
|--|--------|-------------------|---------------------------|--------------------|----------|---|--------------------|----------|
| Register: Checking at Washington Federal | | | | | | | | |
| From 10/16/2022 through 11/12/2022 | | | | | | | | |
| Sorted by: Date, Type, Number/Ref | | | | | | | | |
| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
| 10/20/2022 | | | Interest Income | Interest | | X | 0.53 | 5,029.88 |
| 10/31/2022 | 5089 | Amanda Valentine | Personal Services:Boar... | October Board ... | 50.00 | | | 4,979.88 |
| 10/31/2022 | 5090 | Debby Jones | Personal Services:Boar... | October Board ... | 50.00 | | | 4,929.88 |
| 10/31/2022 | 5091 | John Amery | Personal Services:Boar... | October Board ... | 50.00 | | | 4,879.88 |
| 10/31/2022 | 5092 | Larry Russ | Personal Services:Boar... | October Board ... | 50.00 | | | 4,829.88 |
| 10/31/2022 | 5093 | Hiland Water Corp | Accounts Payable | Services perfor... | 5,313.99 | | | -484.11 |
| 11/09/2022 | | | Water Revenue:Water ... | Deposit | | X | 3,641.73 | 3,157.62 |
| 11/09/2022 | | | Savings at Washington ... | Transfer funds ... | | X | 2,500.00 | 5,657.62 |

Profit and Loss Budget vs. Actual

8:02 PM

11/12/22

Accrual Basis

Tooley Water District Profit & Loss Budget Performance October 2022

| | Oct 22 | Budget | % of Budget | Jul - Oct 22 | YTD Budget | % of Budget | Annual Budget |
|-------------------------------------|------------------|-----------------|----------------|------------------|------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| System Development Chg. Income | 0.00 | | | 5,000.00 | | | |
| Water Revenue | | | | | | | |
| Water Sales | 4,197.98 | 4,249.56 | 98.8% | 15,991.43 | 16,420.52 | 97.4% | 44,763.25 |
| Total Water Revenue | 4,197.98 | 4,249.56 | 98.8% | 15,991.43 | 16,420.52 | 97.4% | 44,763.25 |
| Total Income | 4,197.98 | 4,249.56 | 98.8% | 20,991.43 | 16,420.52 | 127.8% | 44,763.25 |
| Expense | | | | | | | |
| Capital Improvements | | | | | | | |
| System Development Chg.-Expense | 3,128.49 | | | 5,191.93 | | | |
| Capital Improvements - Other | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 12,000.00 |
| Total Capital Improvements | 3,128.49 | 0.00 | 100.0% | 5,191.93 | 0.00 | 100.0% | 12,000.00 |
| Materials and Services | | | | | | | |
| Computer and Internet Expenses | 0.00 | 0.00 | 0.0% | 0.00 | 116.05 | 0.0% | 762.92 |
| Copies | 0.00 | 16.66 | 0.0% | 0.00 | 66.64 | 0.0% | 200.00 |
| Dues and Fees | | | | | | | |
| Laboratory Fees | 0.00 | 70.00 | 0.0% | 0.00 | 280.00 | 0.0% | 840.00 |
| Dues and Fees - Other | 0.00 | 150.00 | 0.0% | 40.00 | 261.80 | 15.3% | 360.00 |
| Total Dues and Fees | 0.00 | 220.00 | 0.0% | 40.00 | 541.80 | 7.4% | 1,200.00 |
| Legal Services | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 5,000.00 |
| Liability Insurance | | | | | | | |
| Boiler&Machinery | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 160.50 |
| Excess | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 205.44 |
| General Liability | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 1,240.13 |
| N/O Auto Liability | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 187.25 |
| Property | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 434.42 |
| Liability Insurance - Other | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 19.26 |
| Total Liability Insurance | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 2,247.00 |
| Maintenance and Repairs | 0.00 | 557.73 | 0.0% | 180.86 | 2,230.92 | 8.1% | 6,692.80 |
| Network Monitoring Maintenance | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 340.00 |
| Office Supplies | 0.00 | 8.33 | 0.0% | 0.00 | 33.32 | 0.0% | 100.00 |
| Operating Expenses | | | | | | | |
| Customer CC pass through | 10.50 | 19.89 | 52.8% | 80.50 | 79.56 | 101.2% | 238.70 |
| Disconnect Fee | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 60.00 |
| Hiland Base Maintenance Fee | 2,175.00 | 2,175.00 | 100.0% | 8,700.00 | 8,700.00 | 100.0% | 26,100.00 |
| Total Operating Expenses | 2,185.50 | 2,194.89 | 99.6% | 8,780.50 | 8,779.56 | 100.0% | 26,398.70 |
| Postage and Delivery | 0.00 | 8.33 | 0.0% | 24.98 | 33.32 | 75.0% | 100.00 |
| Total Materials and Services | 2,185.50 | 3,005.94 | 72.7% | 9,026.34 | 11,801.61 | 76.5% | 43,041.42 |
| Personal Services | | | | | | | |
| Boardmember Incentives | 200.00 | 250.00 | 80.0% | 850.00 | 1,000.00 | 85.0% | 3,000.00 |
| Boardmember training/meetings | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 250.00 |
| Crime Bond | 0.00 | 0.00 | 0.0% | 154.00 | 120.00 | 128.3% | 175.00 |
| Meeting Expense | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 200.00 |
| Workmans Compensation Insurance | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 668.37 |
| Total Personal Services | 200.00 | 250.00 | 80.0% | 1,004.00 | 1,120.00 | 89.6% | 4,293.37 |
| Total Expense | 5,513.99 | 3,255.94 | 169.4% | 15,222.27 | 12,921.61 | 117.8% | 59,334.79 |
| Net Ordinary Income | -1,316.01 | 993.62 | -132.4% | 5,769.16 | 3,498.91 | 164.9% | -14,571.54 |
| Other Income/Expense | | | | | | | |
| Other Income | | | | | | | |
| Grant Income | 0.00 | 0.00 | 0.0% | 11,683.00 | 0.00 | 100.0% | 0.00 |
| Interest Income | 0.53 | 2.50 | 21.2% | 36.41 | 10.00 | 364.1% | 30.00 |
| Total Other Income | 0.53 | 2.50 | 21.2% | 11,719.41 | 10.00 | 117,194.1% | 30.00 |
| Net Other Income | 0.53 | 2.50 | 21.2% | 11,719.41 | 10.00 | 117,194.1% | 30.00 |
| Net Income | -1,315.48 | 996.12 | -132.1% | 17,488.57 | 3,508.91 | 498.4% | -14,541.54 |

Checks that have not cleared

8:04 PM

11/12/22

Accrual Basis

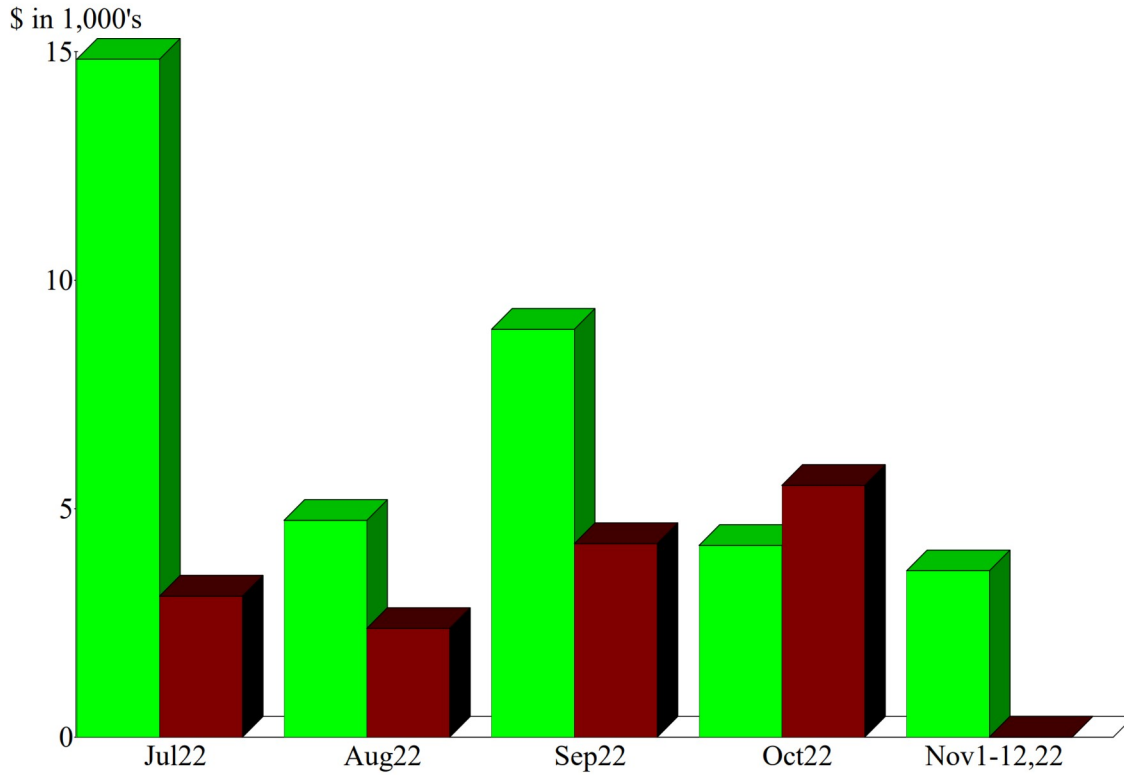
Tooley Water District Checks that have not cleared All Transactions

| Type | Date | Num | Name | Memo | Account | Clr | Split | Amount |
|--------------|-----------|------|-------------------|------------------------------------|------------|-----|------------------------|-------------------------|
| Check | 09/30/202 | 5081 | Carol Mauser | September Board Meeting attendance | Checkin... | | Boardmember Incentives | -50.00 |
| Check | 09/30/202 | 5083 | John Amery | September Board Meeting attendance | Checkin... | | Boardmember Incentives | -50.00 |
| Check | 10/31/202 | 5089 | Amanda Valentine | October Board Meeting attendance | Checkin... | | Boardmember Incentives | -50.00 |
| Check | 10/31/202 | 5090 | Debby Jones | October Board Meeting attendance | Checkin... | | Boardmember Incentives | -50.00 |
| Check | 10/31/202 | 5091 | John Amery | October Board Meeting attendance | Checkin... | | Boardmember Incentives | -50.00 |
| Check | 10/31/202 | 5092 | Larry Russ | October Board Meeting attendance | Checkin... | | Boardmember Incentives | -50.00 |
| Bill ... | 10/31/202 | 5093 | Hiland Water Corp | Services performed in October | Checkin... | | Accounts Payable | -5,313.99 |
| Total | | | | | | | | <u>-5,613.99</u> |

Income and Expense by Month – Chart

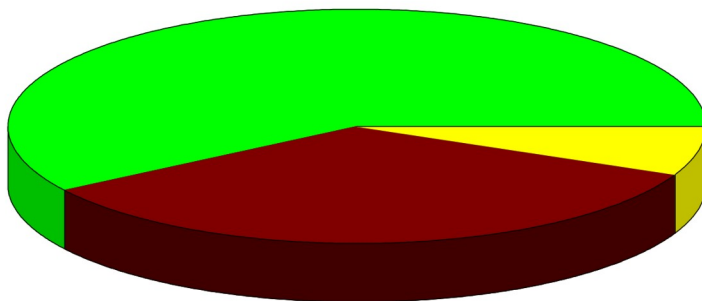
Income and Expense by Month
July 1 through November 12, 2022

■ Income
■ Expense



Expense Summary
July 1 through November 12, 2022

| | | |
|-------|------------------------|-------------|
| ■ | Materials and Services | 59.30% |
| ■ | Capital Improvements | 34.11 |
| ■ | Personal Services | 6.60 |
| Total | | \$15,222.27 |



Maintenance and Repairs – Details

| Date | Num | Name | Memo | Amount | Balance |
|---|----------|-------------------------|--|---------------|---------------|
| <div style="display: flex; justify-content: space-between;"> 8:06 PM <div style="text-align: center;"> Tooley Water District Maintenance and Repairs details July 2022 through June 2023 </div> </div> | | | | | |
| <div style="display: flex; justify-content: space-between;"> 11/12/22 </div> | | | | | |
| <div style="display: flex; justify-content: space-between;"> Accrual Basis </div> | | | | | |
| Materials and Services | | | | | |
| Maintenance and Repairs | | | | | |
| 07/14/2022 | 613707 | 220712 Repairs | CHECK UPPER WELL. IS PUMP RUNNING IN AUTO? ... | 150.86 | 150.86 |
| 07/22/2022 | 391951 | Purchase Nitrate Tester | 1 × Nitrate Reagents (300 tests) | 193.00 | 343.86 |
| 08/26/2022 | | Hanna Instruments | Refund for item not delivered | -12.00 | 331.86 |
| 09/09/2022 | | Hanna Instruments | Refund for unused tablets | -181.00 | 150.86 |
| 09/30/2022 | 63107... | City of The Dalles | 8/24/22 - Water Utility - Samples 051 | 30.00 | 180.86 |
| Total Maintenance and Repairs | | | | 180.86 | 180.86 |
| Total Materials and Services | | | | 180.86 | 180.86 |
| TOTAL | | | | 180.86 | 180.86 |

System Development Charges – Details for this fiscal year

9:07 PM

11/12/22

Accrual Basis

Tooley Water District System Development Charges

July 2022 through June 2023

| Type | Date | Num | Name | Memo | Account | Amount | Balance |
|-------------------------|------------|------|-------------------------|--|------------|-----------------|-----------------|
| Jul '22 - Jun 23 | | | | | | | |
| Bill | 09/30/2022 | 3510 | Bart Vervloet new meter | 9/28 - Matt Jackson - Searched for mainline. | System ... | 612.75 | 612.75 |
| Bill | 09/30/2022 | 3510 | Bart Vervloet new meter | 9/28 - Kyla Cook - Searched for mainline. | System ... | 505.25 | 1,118.00 |
| Bill | 09/30/2022 | 3510 | Bart Vervloet new meter | 9/28 - Service Truck | System ... | 215.00 | 1,333.00 |
| Bill | 09/30/2022 | 3510 | Bart Vervloet new meter | 9/28 - Vac Trailer | System ... | 645.00 | 1,978.00 |
| Bill | 09/30/2022 | 3510 | Bart Vervloet new meter | Ernst Irrigation - 60/80 switch | System ... | 77.67 | 2,055.67 |
| Bill | 09/30/2022 | 3510 | Bart Vervloet new meter | 10% Markup of switch | System ... | 7.77 | 2,063.44 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/12/22 - Tracey Oberacker - Re-located line for n... | System ... | 68.00 | 2,131.44 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - Mel Olson - Installed new service on Bas... | System ... | 800.00 | 2,931.44 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - Chris Pomeroy - Installed new service o... | System ... | 712.50 | 3,643.94 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - Matt Jackson - Installed new service on ... | System ... | 712.50 | 4,356.44 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - Service Truck | System ... | 250.00 | 4,606.44 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/12/22 - Brace Bros. - Excavator & Trailer | System ... | 329.50 | 4,935.94 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - Bryant Pipe and Supply | System ... | 25.82 | 4,961.76 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - 3/4" 110 CTS Angle Stop | System ... | 89.50 | 5,051.26 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - 3/4" 110 CTS x MIP Corp Stop | System ... | 72.62 | 5,123.88 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10/20/22 - 3/4" x 1" Brass Bushing | System ... | 14.82 | 5,138.70 |
| Bill | 10/31/2022 | 3550 | Bart Vervloet new meter | 10% Markup of items purchased for job | System ... | 53.23 | 5,191.93 |
| Jul '22 - Jun 23 | | | | | | 5,191.93 | 5,191.93 |

Item 4 – Discussion – Water Report

| July 2022 | August 2022 | September 2022 | October 2022 |
|---------------------------|---------------------------|---------------------------|--------------------------|
| Gallons pumped: 542,850 | Gallons pumped: 551,450 | Gallons pumped: 507,050 | Gallons pumped: 305,830 |
| Gallons sold: 435,530 | Gallons sold: 492,670 | Gallons sold: 447,310 | Gallons sold: 283,920 |
| Gallons lost: 107,320 | Gallons lost: 58,780 | Gallons lost: 59,740 | Gallons lost: 21,910 |
| Water Loss: 19.77% | Water Loss: 10.66% | Water Loss: 11.78% | Water Loss: 7.16% |

Item 5 – Discussion/Action – General System Updates – Mr. Russ and Mr. Amery

- Mr. Amery – New water meter hookup – Bart Vervloet.

Item 6 – Discussion – Emergency Preparedness

Item 7 – Discussion – Delinquent Accounts

Item 8 – Discussion – Nitrate Resolution Plan

Mr. Amery has a scheduled meeting with OHA / and Hiland regarding Nitrate Issues with the lower well on Monday 11/21/22.

Next Steps?

Item 9 – Discussion – Tooley Policies

SDAO has updated their Administrative Handbook. Tooley may be able to develop some policies from this handbook.

<https://www.sdao.com/sdao-administrative-handbook>

Another good resources is Chapter 860 of the PUC:

<https://secure.sos.state.or.us/oard/displayDivisionRules.action?selectedDivision=4050>

Item 10 – Discussion/Action – Outdoor Kiosks

Ms. Valentine has identified potential contractors willing to take on this project.

Item 11 - Discusion/Action - Gary Saylors Leak Adjustment Request

Mr. Saylors has requested a leak adjustment,

Hiland has provided the following calculations.

| | A | B | C | D | E | F | G | H |
|----|---------------------|--------------|---|---|---|---|-------------|----------|
| 1 | May of 2022 | | | | | | Rate Code | 23 |
| 2 | Usage | Water Charge | | | | | Water base | \$ 76.99 |
| 3 | 27780 | \$ 49.65 | | | | | Sewer base | \$ - |
| 4 | | | | | | | allowance | 0 |
| 5 | May of 2021 | | | | | | Water Rates | |
| 6 | Usage | Water Charge | | | | | 0-10000 | \$ 2.31 |
| 7 | 870 | \$ 2.01 | | | | | 10001-20000 | \$ 2.38 |
| 8 | | | | | | | 20001-30000 | \$ 2.61 |
| 9 | Difference in usage | | | | | | 30001-40000 | \$ 3.28 |
| 10 | Usage | | | | | | >40000 | \$ 3.79 |
| 11 | 26910 | \$ 47.64 | | | | | | |
| 12 | Leak Adjustment | \$ 23.82 | | | | | | |

Item 12 – Discussion/Action – Resolution 2022-04

Tooley Water District

Carol Mauser – Chairman of the Board of Directors
John Amery – Treasurer of the Board of Directors
Debby Jones – Secretary of the Board of Directors
Larry Russ – Member of the Board of Directors
Amanda Valentine – Member of the Board of Directors

Resolution ID: 2022-04

Water Shutoff Due To Lack Of Payment Resolution

Whereas it is within the authority of Tooley Water District's board to define policy;

Whereas a member has failed to pay their water bill by the 10th day of the following month;

Whereas Tooley Water District's designated operator has provided water shutoff notifications as required by Oregon State Statues and Oregon State Administrative Rules; then

Therefore, be it resolved that Tooley Water District directs designated operator to shut off the delinquent member's water service.

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Item 13 – Discussion/Action – Resolution 2022-05

Tooley Water District

Carol Mauser – Chairman of the Board of Directors
John Amery – Treasurer of the Board of Directors
Debby Jones – Secretary of the Board of Directors
Larry Russ – Member of the Board of Directors
Amanda Valentine – Member of the Board of Directors

Resolution ID: 2022-05

Negotiated Back Payments Schedule Resolution

Whereas it is within the authority of Tooley Water District's board to define policy;

Whereas a member has failed to pay their water bill per district policies causing their water to be shut off; then

Therefore, be it resolved that Tooley Water District will authorize billing services to negotiate a time frame not greater than 3 months for the member to bring their account fully current.

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Item 14 – Discussion/Action – Resolution 2022-06

Tooley Water District

Carol Mauser – Chairman of the Board of Directors
John Amery – Treasurer of the Board of Directors
Debby Jones – Secretary of the Board of Directors
Larry Russ – Member of the Board of Directors
Amanda Valentine – Member of the Board of Directors

Resolution ID: 2022-06

**Member Failure To Honor Negotiated
Payments Schedule Resolution**

Whereas it is within the authority of Tooley Water District's board to define policy;

Whereas a member has failed to pay their water bill per district policies causing their water to be shut off;

Whereas the member negotiated a payment schedule to get their water turned back on;

Whereas the member failed to honor that negotiated payment schedule; then

Therefore, be it resolved that Tooley Water District directs the system operator to shut off the member's water until all back payments have been made in full.

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Item 15 – Reimbursement Copies of Receipts

Receipt for Larry Russ's shipment of Nitrate Tester back to manufacturer. It should be noted that reimbursement check was issued to Mr. Russ on 9/21/22.

Shipment Receipt: Page #1 of 1

THIS IS NOT A SHIPPING LABEL. PLEASE SAVE FOR YOUR RECORDS.

SHIP DATE:
FRI 26 AUG 2022

EXPECTED DELIVERY DATE:
THUR 1 SEP 2022 EOD

SHIP FROM:
LARRY RUSS
4540 BASALT ST
THE DALLES OR 97058-8516
(541) 993-9279

SHIP TO:
HANNA INSTRUMENTS
RA 24487
270 GEORGE WASHINGTON HWY
SMITHFIELD RI 02917-1924
BUSINESS

SHIPPED THROUGH:
UPS CC THE DALLES OR
THE DALLES, OR 97058
(800) 742-5877

SHIPMENT INFORMATION:
UPS GROUND COMMERCIAL
5.75 lb actual wt
7.000 lb billable wt (dim wt)
DIMS: 15.00X11.00X7.00 IN

TRACKING NUMBER: 1Z945X240320983235
SHIPMENT ID: MAS08C6EWBQFD
SHIP REF 1: - -
SHIP REF 2: - -

DESCRIPTION OF GOODS:
WATER TESTER NON HAZ NM

SHIPMENT CHARGES:
GROUND COMMERCIAL 24.98
SERVICE OPTIONS 0.00

TOTAL \$24.98

Item 16 – New Business

Place holder for new business

Item 17 – Discussion – Next Meeting

Next board meeting will take place the third Thursday on December 15, 2022 at 7:00pm.

For virtual access – contact johnamery@tooleywater.org or 541-340-0032.

Meeting Adjourned